

ASSESSMENT INFORMATION SHEET

FULL ASSESSMENT (SMALL GROUP)

Venue: 24 Roseville Road, Claremont

Assessment: Full assessment (small group):

The cost benefit of a discounted assessment is offered to clients who book for a small group session. The testing sessions are conducted in small groups but all interviewing is individual. The assessment includes:

- Measurement of seven areas of core aptitude, personality (Myers Briggs), interest and values. This process takes about 6 hours; the assessment is administered in a group setting. Each learner is given their own test material. **Please note: academic accommodations or extra time cannot be provided during this assessment process.**
- A private in-depth interview with the learner will be scheduled for a later date. If you have time constraints, please indicate this and we will try to schedule your interview for the same day as the assessment.
- A private feedback session with the parents and learner will be scheduled for a later date (usually within a month of the assessment). During the feedback session, the report will be presented
- A follow-up appointment of an hour may be scheduled (if required) at no additional cost.
- Price: R2 625.00

The Process

Step 1: Preparation

- Complete the biographical questionnaire and consent form
- Please email me the following items the day before the assessment:
 - Completed biographical questionnaire
 - Academic records. For example:
 - Learners need to provide a copy of their current year school reports together with the year end reports for the previous 2 years
 - Gap year/ students need to provide a copy of their National Senior Certificate and any post school qualifications or course
 - Any other documentation you feel is relevant (for example, psychoeducational reports)

Step 2: Assessment Process

All assessment stationery will be provided. All cell phones need to be turned off during the assessment process. Light refreshments (tea, coffee, fruit juice) will be served. **Please bring the following items to the assessment appointment:**

- The completed consent form
- The completed biographical questionnaire, if not already emailed to me
- Photocopies of academic records (school reports) and any other relevant documentation, if not already emailed to me
- Photocopies of other documentation you feel is relevant (for example, psycho-educational reports), if not already emailed to me
- A packed lunch / snack

If at a later stage you are not able to take up the appointment please let me know immediately by sms/Whatsapp (078 150 7241).

Please note: All career decisions are your responsibility; the assessments will provide you with insights into your current areas of interest, personality, values and aptitude. The information provided by the assessment is a starting point and you will need to conduct further research in order to be able to make an informed subject, further education or career choice.

Fee

I run a **cash practice** and therefore you will need to settle the account on the day of your feedback appointment; I regret that I do not have a credit card facility. If you would like to settle by EFT (preferred) and bring the proof of payment to the appointment, please ask me for my banking details:

If your medical aid provides cover for this process (not all medical aids do), please complete the medical aid information section on the front page of the attached biographical questionnaire.

As I run a cash practice, I request that that you make payment in full on the day of your feedback appointment and then put in a claim with your medical aid. You will receive a receipt and a medical aid invoice after the testing session.

Please note: I cannot guarantee payment or payment for the full amount from your medical aid.

Should you wish to check your available benefits with your medical aid, please keep the following details handy as you will be asked for them when checking benefits:

- Tariff codes used 85211, 085205 and 85209
- ICD 10 Code Z003 (up to age 17)
- ICD 10 Code Z02.1 (older than 17 years)
- Practice number: 0850000357995

If you have any queries, please do not hesitate to contact me.

Lynn

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Email: lynn@careerguidance.co.za