

ASSESSMENT INFORMATION SHEET

Assessment Type

Full assessment (discounted):

The cost benefit of a discounted assessment is offered to clients who book for a small group session. The testing sessions are conducted in small groups but all interviewing is individual. The assessment includes:

- Measurement of seven areas of core aptitude, personality, interest and values. This process takes approximately 5 hours; the assessment is administered in a group setting. Each learner is given their own test material.
- A private in-depth interview with the learner will be scheduled for a later date (this process takes approximately an hour).
- A private feedback session with the parents and learner will be scheduled for a later date. During the feedback session, the report will be presented. A follow-up appointment of an hour may be scheduled (if required) at no additional cost.
- Price: R2 300.00

The Process

Step 1: Preparation

- Complete the biographical questionnaire and consent form which I have attached
- Please email me the following items the day before the assessment:
 - Completed biographical questionnaire
 - Academic records (For example, grade 9, 10 and 11 December reports, all grade 12 reports, National Senior Certificate and any post school qualifications or courses)
 - Any other documentation you feel is relevant

Step 2: Assessment Process

All assessment stationery will be provided. All cell phones need to be turned off during the assessment process. Light refreshments (tea, coffee, fruit juice) will be served. **Please bring the following items to the assessment appointment:**

- The completed consent form
- The completed biographical questionnaire, if not already emailed to me
- Photocopies of academic records (school reports) and any other relevant documentation, if not already emailed to me
- A packed lunch / snack

If at a later stage you are not able to take up the appointment please let me know immediately by sms (078 150 7241) or email (lynn@careerguidance.co.za).

Fee

I run a cash practice and therefore you will need to settle the account on the day of your appointment; I regret that I do not have a credit card facility. If you would like to settle by EFT and bring the proof of payment to the appointment, please ask me for my banking details.

If your medical aid provides cover for this process (not all medical aids do), please complete the medical aid information section on the front page of the attached biographical questionnaire.

As I run a cash practice, I request that that you make payment in full on the day of testing and then put in a claim with your medical aid. You will receive a receipt and a medical aid invoice after the testing session.

Please note: I cannot guarantee payment or payment for the full amount from your medical aid.

Should you wish to check your available benefits with your medical aid, please keep the following details handy as you will be asked for them when checking benefits:

- Tariff codes used 85211, 085205 and 85209
- ICD 10 Code Z003 (up to age 17)

- ICD 10 Code Z02.1 (older than 17 years)

If you have any queries, please do not hesitate to contact me.

Lynn

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Email: lynn@careerguidance.co.za